



**COPLEY CLOSE Resident Association
COMMITTEE MEETING
Temporary Community Centre, Stafford Court (end of block)**

TUESDAY 28 MARCH 2023 – 6PM TO 7PM

MINUTES

Attendees Residents			
	MS	RA & RSG Chair	Constituency
	JW	RA & RSG Vice-Chair	Constituency
	NS	RA & RSG Committee member	Constituency
	ME	4th meeting as observer	
	AA	Observer	
Attendees External			
Paul Grant	PG	Regeneration- Surveyor & Projects Officer – via Zoom	LB of Ealing
Cllr Ilayda Nijhar	IN	Councillor for Pitshanger Ward – via Zoom	LB of Ealing
Claire Sherwin	CS	Neighbourhood Housing Officer – via Zoom	LB of Ealing
Janet Edwards	JE	Consultant – via Zoom	PPCR
Danielle Day	DD	Junior Consultant - Minutes	PPCR

Apologies			
BW		Councillor for Pitshanger Ward	LB of Ealing
JJ		RA & RSG Committee member	Constituency
AP		RA & RSG - Committee member	Constituency
CM		Consultant	PPCR

ALL COPLEY MEETING NOTES ARE POSTED ON THE PPCR COPLEY BLOG – SEE LINK BELOW:

<https://ppcrassociates.wordpress.com/category/london-borough-of-ealing/copley-hanwell-w7/minutes-of-meetings/>

1.0	WELCOME, INTRODUCTION & APOLOGIES (MS)	ACTION
1.1	JE welcomed all to the RA meeting.	
1.2	Introductions were made.	
1.3	Apologies as noted above	
2.0	DECLARATION OF INTEREST (All)	
2.1	There were no declarations of interest.	
3.0	MEETING CODE OF CONDUCT (All)	
3.1	Agreed – In place.	
4.0	AGREE MINUTES OF RA 31 JANUARY 2023 (All)	
4.1	Minutes agreed	
5.0	HUB UPDATE – Update due 28 March	CS
5.1	<p>Matters Arising from Minutes of 28/02/23 & Hub Update</p> <p>5.1 - Ants CS had no update.</p> <p>MS explained that residents were being told by Pest Control to buy their own treatment and wondered how many residents had listened to this advice. MS added that Pest Control had also stopped their appointments. CS was unaware of this and will chase this up with Pest Control.</p>	<p>CS</p>

5.2	<p>5.2 – Copley Newsletter The Copley newsletter was delayed and was never issued. CS will follow this up.</p>	CS
5.3	<p>5.3 - Abandoned cars in undercroft parking Notices were placed on 6 abandoned cars in Shropshire Court by Maurice, the environmental crime officer in November, 5 cars have been removed. Removal of the 6th car is in progress.</p>	
5.4	<p>5.4 Undercroft Parking PG had a meeting on 28th March with the Project Director of Copley who had finished the revised specification which has now gone to Cabinet for approval. Once approved, it will then be issued to The National Portal for the tendering process and they are hoping the undercrofts will be completed in 2023.</p>	
5.5	<p>5.5 - Estate Inspections and Estate Walkabout Estate walkabouts with residents and councillors have not yet restarted due to low staff.</p> <p>JE asked if CS had an update on the recruitment of staff. CS explained that there was no update and there is currently 4 officers covering 3 patches and sharing a manager. The Hub team will keep the RA updated on this.</p>	CS
5.6	<p>5.6 - Hub News CS reported that the road closures are going smoothly.</p>	
5.7	<p>5.7 - Paul Grant Update</p> <p>Phase 5 PPCR are going to start collecting Housing Needs Surveys, on 4th April, from residents living in Phase 5 so that the Council know if there is a need for residents to decant on a temporary basis.</p> <p>Phase 7 (9 blocks) – new Kitchen & Bathroom replacement PG will start issuing orders to Contractors in the first week of April for approximately 25-30 new kitchens and bathrooms to be installed. This will be repeated yearly until the future of Phase 7 is decided.</p> <p>Decorating flats for the 65+ years old Work on the sheltered accommodation flats will start on 1st April with the redecoration of 2 rooms. PG is trying to help as best as he can and has started with the sheltered accommodation flats as they were the first to be refurbished in 2015.</p> <p>Fault with the disabled button for the power door CS will have a discussion with NS to ensure herself and PG pass on the correct information to the correct people.</p>	CS/PG

<p>5.8</p> <p>5.9</p> <p>5.10</p> <p>5.11</p> <p>5.12</p> <p>5.13</p> <p>5.14</p> <p>5.15</p>	<p>5.8 - RA Constitution Amendments The amendments were agreed by a show of hands by the committee members present at the February meeting and will be formally signed off in September.</p> <p>5.9 – KPI’s It was agreed that the KPI’s would be discussed at the April RA meeting.</p> <p>5.10 – Mind The coffee morning was successful and shows there is a need for the service locally. The RA are going to seek funding to restart the sessions from September and PPCR will support this. Mind will attend the Fun Day in September to promote their new service.</p> <p>5.11 – Food bank The food bank collection will be on the 18th April, from 3pm – 7pm, in the temporary community hall. A list will be circulated before this date for residents to know what is needed.</p> <p>5.12 – Youth Engagement Event PPCR are supporting the RA to obtain funding to start a youth project on the estate when the new community hall is open. There was interest from young people when door knocking and there will be a push for young people to get involved closer to the time.</p> <p>5.13 – New Community Centre/Fun Day The new Community Centre launch day and Fun Day will now be merged into one big event. MS is hoping for a big turnout and for more help as it will be the biggest launch and fun day Copley has seen.</p> <p>5.14 - Scouts MS to ask Cllr Ben Wesson to e-mail Kaneez the Resident Involvement to ask about booking the Community Centre for the scouts.</p> <p>5.15 – Rent and Service Charge Increase The residents would like to know what type of help and support they would have now that the rents and service charge has increased.</p> <p>Residents were advised to go to The Hub if they need support. The Hub can issue food bank vouchers to vulnerable residents and refer residents to a Financial Inclusion Adviser for further support. The council are recruiting another Financial Inclusion Advisor due to high demand.</p>	
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6.0	RA Fun Day – Saturday 9th September 2023	ALL
6.1	The planning for the Fun Day will start on Monday 3rd April. Residents were asked to put forward ideas of activities they would like to see at the Fun Day. Updates will be provided at RA meetings from April 2023, onwards.	JE
7.0	RA Action Plan – March Update	
7.1	The Action Plan is setting the RA objectives for the next 12 months. The Action Plan is updated monthly in blue and emailed to all members prior to the meeting.	
7.2	Updated items Mind - (Hammersmith, Fulham, Ealing & Hounslow Mind (HFEH Mind) The last session of the coffee morning was today. It was successful and shows there is a need for the service locally. The RA are going to seek funding to restart the sessions from September 2023 and PPCR will support this. Mind will attend the Fun Day in September to promote their new service. Funding – PPCR are supporting the RA to obtain funding to start a youth project on the estate when the new community hall is open. Copley RA Newsletter – Every year the RA publish a newsletter (The Copley Whistle). The next copy is due in September and residents are advised to start thinking of articles now and forward them to CM by August latest. RA/RSG Away Day – The Away Day has been pushed back to 14 th October after the AGM in September. Taxi's to and from the venue will be provided and reasonable child care costs will be repaid.	
8.0	AOB	JE
8.1	Lighting – 1 – 4 Cheney Path It was reported that there is no lighting by 1-4 Cheney Path. PG will pass this on.	PG

9.0	DATE OF THE NEXT MEETING (ALL)																																		
	<p>Date of the next RSG meeting:</p> <ul style="list-style-type: none"> • 11 April 2023, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block). <p>Date of the next RA meeting:</p> <ul style="list-style-type: none"> • 25 April 2023, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block). <p>2023 dates – For your diary</p> <table border="1" data-bbox="228 757 1214 1532"> <thead> <tr> <th data-bbox="228 757 533 866">2nd Tuesday of the month</th> <th data-bbox="533 757 909 866">3rd Tuesday of the month</th> <th data-bbox="909 757 1214 866">Last Tuesday of the month</th> </tr> </thead> <tbody> <tr> <td data-bbox="228 866 533 925">RSG</td> <td data-bbox="533 866 909 925">PPCR Drop-in</td> <td data-bbox="909 866 1214 925">RA</td> </tr> <tr> <td data-bbox="228 925 533 994">11 April 2023</td> <td data-bbox="533 925 909 994">18 April 2023</td> <td data-bbox="909 925 1214 994">25 April 2023</td> </tr> <tr> <td data-bbox="228 994 533 1064">9 May 2023</td> <td data-bbox="533 994 909 1064">16 May 2023</td> <td data-bbox="909 994 1214 1064">30 May 2023</td> </tr> <tr> <td data-bbox="228 1064 533 1131">13 June 2023</td> <td data-bbox="533 1064 909 1131">20 June 2023</td> <td data-bbox="909 1064 1214 1131">27 June 2023</td> </tr> <tr> <td data-bbox="228 1131 533 1200">11 July 2023</td> <td data-bbox="533 1131 909 1200">18 July 2023</td> <td data-bbox="909 1131 1214 1200">25 July 2023</td> </tr> <tr> <td data-bbox="228 1200 533 1267">8 August 2023</td> <td data-bbox="533 1200 909 1267">15 August 2023</td> <td data-bbox="909 1200 1214 1267">29 August 2023</td> </tr> <tr> <td data-bbox="228 1267 533 1337">12 September 2023</td> <td data-bbox="533 1267 909 1337">19 September 2023</td> <td data-bbox="909 1267 1214 1337">26 September 2023</td> </tr> <tr> <td data-bbox="228 1337 533 1404">10 October 2023</td> <td data-bbox="533 1337 909 1404">17 October 2023</td> <td data-bbox="909 1337 1214 1404">31 October 2023</td> </tr> <tr> <td data-bbox="228 1404 533 1473">14 November 2023</td> <td data-bbox="533 1404 909 1473">21 November 2023</td> <td data-bbox="909 1404 1214 1473">28 November 2023</td> </tr> <tr> <td data-bbox="228 1473 533 1532">12 December 2023</td> <td data-bbox="533 1473 909 1532">19 December 2023</td> <td data-bbox="909 1473 1214 1532"></td> </tr> </tbody> </table>	2nd Tuesday of the month	3rd Tuesday of the month	Last Tuesday of the month	RSG	PPCR Drop-in	RA	11 April 2023	18 April 2023	25 April 2023	9 May 2023	16 May 2023	30 May 2023	13 June 2023	20 June 2023	27 June 2023	11 July 2023	18 July 2023	25 July 2023	8 August 2023	15 August 2023	29 August 2023	12 September 2023	19 September 2023	26 September 2023	10 October 2023	17 October 2023	31 October 2023	14 November 2023	21 November 2023	28 November 2023	12 December 2023	19 December 2023		ALL TO NOTE
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