



**COPLEY CLOSE Resident Association
COMMITTEE MEETING
Temporary Community Centre, Stafford Court (end of block)**

TUESDAY 31 JANUARY 2023 – 6PM TO 7PM

MINUTES

Attendees Residents			
	MS	RA & RSG Chair	Constituency
	FAA	RA & RSG Cooptee	Treasurer
	MB	RA & RSG Cooptee	Ease
	JJ	RA & RSG Committee member	Constituency
	NS	RA & RSG – (New) Committee member	Constituency
	JM	Observer	
	ME	Observer	
	SN	2nd meeting as observer	
	PB	2nd meeting as observer	
	SI	Observer	
Attendees External			
Claire Sherwin	CS	Neighbourhood Housing Officer – via Zoom	LB of Ealing
Paul Grant	PG	Regeneration- Surveyor & Projects Officer – via Zoom	LB of Ealing
Janet Edwards	JE	Consultant – via Zoom	PPCR
Catherine Michelet	CM	Consultant (Copley RA Secretary) Minutes	PPCR

Apologies			
AV		RA Committee member	Constituency
JW		RA & RSG Vice-Chair	Constituency
AP		RA & RSG - Committee member	Constituency
JS			Observer

ALL COPLEY MEETING NOTES ARE POSTED ON THE PPCR COPLEY BLOG – SEE LINK BELOW:

<https://ppcrassociates.wordpress.com/category/london-borough-of-ealing/copley-hanwell-w7/minutes-of-meetings/>

1.0	WELCOME, INTRODUCTION & APOLOGIES (MS)	ACTION
1.1	MS welcomed all to the RA meeting	

1.2	A total of 56 residents were invited to the meeting as observers, 45 by email and 56 by 1st class post. These residents had previously indicated their interest in joining the RA during the two door knocking sessions on Tuesday 4 October and Tuesday 8 November. One resident emailed back asking to be removed from list.	
1.3	Apologies as noted above One resident could not join by Zoom due to technical IT issue, no sound.	
2.0	DECLARATION OF INTEREST (All)	
2.1	There were no declarations of interest.	
3.0	MEETING CODE OF CONDUCT (All)	
3.1	Agreed – In place.	
4.0	AGREE MINUTES OF RA 29 NOVEMBER 2022 (All)	
4.1	Minutes agreed	
5.0	HUB UPDATE	CS
	Matters Arising from Minutes of 29/11/22 & Hub Update	
5.1	5.1 - Pitshanger ward panel The meetings are not public meeting. Interested residents need to be invited formally by Cleveland Safer Neighbourhoods Team & Neighbourhood Policing Team. MS & FAA attended last meeting.	
5.2	5.2 - Ants No new update on when blocks treatment will take place. CS to chase Nick from Pest Control. He is not returning calls. MS reported new case of ants at Paddington Court.	CS
	Residents who are experiencing any pest issues (coackroaches, mice, bed bugs, ants, ect) to <u>report directly to Pest Control</u> Monday to Friday 9am – 4:30pm on 0208 825 6644.	ALL

<p>5.3</p>	<p>5.3 – Copley Newsletter No update re Council’s Copley Newsletter Winter 2023 issue.</p>	
<p>5.4</p>	<p>5.4 - Abandoned cars in undercroft parking Notices were placed on 6 abandoned cars in Shropshire Court by Maurice, the environmental crime officer in November, 5 cars have been removed. Removal of the 6th car is in progress.</p>	
<p>5.5</p>	<p>5.5 Undercroft Parking - Monmouth Court & Oxford Court Damaged to main entrance to the undercroft car park. Waiting for new parts to arrive. Repair is costly. In the meantime, a new gate will be activated for access.</p> <p>Secure Parking Storage (SPS) organisation recruited by Council to manage the running of the car park. SPS are not yet in place.</p>	
<p>5.6</p>	<p>5.6 - Parking Congestion & Illegal parking A resident reported cars parking on the yellow lines opposite the Hub. The Hub and the project team are aware of the issue. It is Highways remit not the Hub’s. If the CPZ consultation is successful, any illegally parked cars will be issued with a parking ticket.</p> <p>To help with the parking congestion on Copley Close, the council is aiming to re-open 50% of the undercroft parking spaces – the ones that have been identified as good value for money – 140 parking spaces in total.</p> <p>The Project Team is aware of the parking congestion on the Estate and they are doing everything they can in the interim to relieve the matter. In combination with the Controlled Parking Zone (CPZ) for Phase 6 – if successful – this is a long-term solution to address the parking concerns on the estate.</p>	
<p>5.7</p>	<p>5.7 - Quarterly KPIs - Performance monitoring Repairs KPIs will be presented at a later date. PG to email line manager (SDA) to chase up.</p> <p>KPIs are presented on a quarterly basis (Q1: July-September, Q2: October-December; Q3: January-March and Q4: April-June) and look at 2 aspects of the repair service:</p> <ul style="list-style-type: none"> • Work was completed right first time • Overall satisfaction on this occasion • Estate Cleaning & Ground Maintenance KPIs and Gas Safety KPIs have been requested. 	<p>PG/SDA/RA</p>

<p>5.8</p> <p>5.9</p> <p>5.10</p>	<p>5.8 - Estate Inspections and Estate Walkabout Estate inspections are scheduled on a quarterly basis by the Housing officers, Ealing repair service and the caretakers are taking place.</p> <p>Estate walkabouts with residents and councillors have not yet restarted. The Hub team will keep the RA updated on this.</p> <p>5.9 - Hub News Magda K., the Neighbourhood Team Leader at Hanwell Housing Hub left in December. Her replacement is by Dorothy Elghadi who started her post early this month. Claire to confirm which Copley meetings Dorothy will be attending.</p> <p>Paul Grant Update</p> <p>5.10.1 - Phase 3 Formal practical completion (PC) date remains 20th February 2023. Due to some concerns still outstanding EQUANS (replacing Engie) might not be leaving the site until end of March 2023.</p> <p>5.10.2 - Phase 5 Refurbishment will start this year. Going out to tender to recruit the contractor to carry out the works. Spade in ground with contractor is expected winter 2023. Date is depending on the contractor report and Housing Need survey re decanting.</p> <p>5.10.3 - Phase 6 – Community Centre Due to the flood in the new community centre in the new year, PG to extend the rental on the temporary community centre for another 3 or 4 months.</p> <p>5.10.4 - Phase 7 (9 blocks) – new Kitchen & Bathroom replacement Most of the fitting/fixtures and material reached their expiring dates. PG is fitting a yearly quota of new kitchen and bathroom and toilet. It is a good will gesture from the Council as Copley is regenerated.</p> <p>From 1st April – Start of the 2nd part of the replacement of new Kitchen & Bathroom. PG plans to replace 60 this year. Seeking budget to pay for the replacement work.</p> <p>It might be 5 to 6 years before Phase 7 is regenerated, either refurbished or new build. Not expecting significant update until summer 2023.</p>	<p>CS</p> <p>PG</p>
<p>6.0</p>	<p>RA Action Plan – January 2023</p>	<p>JE</p>
<p>6.1</p>	<p>The Action Plan is setting the RA objectives for the next 12 months.</p>	

<p>6.2</p>	<p>The Action Plan is updated monthly in blue and emailed to all members prior to the meeting.</p> <p>Point 3 RA to invite Resident Involvement Officer, Kaneez Zaid to 28 February RA meeting.</p> <p>Point 6 Mind - (HFEH Mind) Informal drop-in coffee afternoon commences 31 January. 2.30pm-3.30pm. Session to be reviewed in March to gauge demand.</p> <p>Membership Drive Residents interested in joining RA: 55 January meeting: 3 new Observers/attendees.</p> <p>Copley Youth RA (16-20 years) 16 young people interested in establishing Copley Youth RA. CM to write to young residents and their parents to discuss establishing the group to proceed. March 2023.</p> <p>Combined New Community Centre Launch & Youth Engagement Events – Postponed Due to the flood at the new Community Centre in the new year, the launch of the Community Centre (Central Square) is delayed. The revised date for opening the Community Centre is Summer 2023.</p> <p>Point 9 Youth Engagement Event It has now been decided that the Youth Event will be a stand-alone event and will take place in May 2023.</p> <p>Following the visit of Karen Spencer, Young Ealing’s Youth Officer/Co-ordinator to view the new Community Centre layout space to assist her in planning the activities; KS sent a draft youth activities proposal for delivery early 2023. On-going.</p> <p>Combined New Community Centre Launch & Fun Day – Saturday 9th September It has now been decided that the launch of the new Community Centre and the Annual Fun Day will be a combined event.</p> <p>BAME To organize and invite BAME residents to social/cultural drop-in events. To start October 2023</p>	<p>CM</p> <p>CM</p>
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	<p>Point 11 RA & RSG Away Day – Saturday 22 April 2023, at the Holiday Inn London-West 4 Portal Way, Gypsy Corner, London W3 6RT</p> <ul style="list-style-type: none"> Taxi and child care will be provided. <p><u>Agenda</u> 9.30am Start with refreshment and pastries Workshops to look at what the RA and RSG have achieved in the last year, since April 2022 and to set-up objectives for the year ahead. 12.50 – Hot lunch (free)</p>	ALL
7.0	AOB (All)	
7.1	<p>7.1 - MIND, Hammersmith, Fulham, Ealing & Hounslow Mind (HFEH Mind) The first session hosted by Rachel and Ana took place this afternoon at the temporary Community Centre, 2:30pm to 3:30pm. Residents were informed they could come along for a tea or coffee and talk to Rachel & Ana. Mind are offering Copley Close residents many health & well-being services including advocacy, advice and information, counselling, crisis services and more.</p> <p>The next 2 sessions are Tuesday 28 February and Tuesday 28 March, 2:30pm-3:30pm</p> <p>The Mind session was advertised by a leaflet which was distributed to all the residents and displayed in the 3 noticeboards across the estate prior to the first session.</p>	
7.2	<p>7.2 - EASE, Michelle Bailey update (Empoweremng Action & Social Esteem)</p> <ul style="list-style-type: none"> The Refresh Project – New service for Hanwell residents Counselling service. Qualified professional offer free support and confidential one-to-one session. February 2023 Calendar of Activities for Hanwell residents and their children/toddlers <p>Leaflet for both projects were forwarded to RA & RSG members and were asked to circulate to neighbours, family and friends living in the Hanwell area who might be interested.</p>	
7.3	<p>7.3 - Fire Safety Box Residents received a box on their door-step, some received the box last year and others got it in the last week. One resident bought the box along to the meeting asking why the box was left on her door-</p>	

<p>7.4</p>	<p>step. The box contains a covering letter from the Building Safety Team with a smoke alarm. City Electrical Factor, is the contractor that the Council is employing to install the new model smoke alarms and Fire alarm and upgrade electrics in line with new government regulations re Fire Safety.</p> <p>7.4 New RA Committee members Welcome to Nadiya. NS is now an official RA and a RSG committee member. NS is interested to campaign on behalf of disabled residents re blue badge and disabled bays.</p> <p>MS asked the observers who attended 2 meetings (RA and/or RSG) if they are interested in becoming a committee member.</p>																																		
<p>8.0</p>	<p>DATE OF THE NEXT MEETING (ALL)</p>																																		
	<p>Date of the next RSG meeting:</p> <ul style="list-style-type: none"> • 14 February 2023, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block). <p>Date of the next RA meeting:</p> <ul style="list-style-type: none"> • 28 February 2023, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block). <p style="background-color: #003366; color: white; padding: 2px;">2023 dates – For your diary</p> <table border="1" data-bbox="228 1261 1214 2036"> <thead> <tr> <th style="text-align: center;">2nd Tuesday of the month</th> <th style="text-align: center;">3rd Tuesday of the month</th> <th style="text-align: center;">Last Tuesday of the month</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">RSG</td> <td style="text-align: center;">PPCR Drop-in</td> <td style="text-align: center;">RA</td> </tr> <tr> <td style="text-align: center;">14 February 2023</td> <td style="text-align: center;">21 February 2023</td> <td style="text-align: center;">28 February 2023</td> </tr> <tr> <td style="text-align: center;">14 March 2023</td> <td style="text-align: center;">21 March 2023</td> <td style="text-align: center;">28 March 2023</td> </tr> <tr> <td style="text-align: center;">11 April 2023</td> <td style="text-align: center;">18 April 2023</td> <td style="text-align: center;">25 April 2023</td> </tr> <tr> <td style="text-align: center;">9 May 2023</td> <td style="text-align: center;">16 May 2023</td> <td style="text-align: center;">30 May 2023</td> </tr> <tr> <td style="text-align: center;">13 June 2023</td> <td style="text-align: center;">20 June 2023</td> <td style="text-align: center;">27 June 2023</td> </tr> <tr> <td style="text-align: center;">11 July 2023</td> <td style="text-align: center;">18 July 2023</td> <td style="text-align: center;">25 July 2023</td> </tr> <tr> <td style="text-align: center;">8 August 2023</td> <td style="text-align: center;">15 August 2023</td> <td style="text-align: center;">29 August 2023</td> </tr> <tr> <td style="text-align: center;">12 September 2023</td> <td style="text-align: center;">19 September 2023</td> <td style="text-align: center;">26 September 2023</td> </tr> <tr> <td style="text-align: center;">10 October 2023</td> <td style="text-align: center;">17 October 2023</td> <td style="text-align: center;">31 October 2023</td> </tr> </tbody> </table>	2nd Tuesday of the month	3rd Tuesday of the month	Last Tuesday of the month	RSG	PPCR Drop-in	RA	14 February 2023	21 February 2023	28 February 2023	14 March 2023	21 March 2023	28 March 2023	11 April 2023	18 April 2023	25 April 2023	9 May 2023	16 May 2023	30 May 2023	13 June 2023	20 June 2023	27 June 2023	11 July 2023	18 July 2023	25 July 2023	8 August 2023	15 August 2023	29 August 2023	12 September 2023	19 September 2023	26 September 2023	10 October 2023	17 October 2023	31 October 2023	<p>ALL TO NOTE</p>
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