



**COPLEY CLOSE Resident Association  
COMMITTEE MEETING  
Temporary Community Centre, Stafford Court (end of block)**

**Tuesday 31 August 2022 – 6PM TO 7PM  
MINUTES**

<b>Attendees Residents</b>			
	MS	RA & RSG Chair	Constituency
	JW	RA Vice Chair	Constituency
	FA	RA Treasurer	Co-optee
	JJ	RSG - Committee member	
	AP	RA & RSG Committee member	Constituency
<b>Attendees External</b>			
Magda Kasprowicz	MK	Team Leader of Hanwell Hub – via Zoom	LB of Ealing
Paul Grant	PG	Surveyor & Project Officer – via Zoom	LB of Ealing
Cllr. Rima Baaklini		Pitshanger Ward councillor	
Cllr. Ben Wesson		Pitshanger Ward councillor	
Janet Edwards	JE	Consultant	PPCR
Catherine Michelet	CM	Consultant (Copley RA Secretary) Minutes	PPCR

<b>Apologies</b>		
Cllr. Ilayda Nijhar	Pitshanger Ward councillor	

**ALL COPLEY MEETING NOTES ARE POSTED ON THE PPCR COPLEY BLOG –  
SEE LINK BELOW:**

<https://ppcrassociates.wordpress.com/category/london-borough-of-ealing/copley-hanwell-w7/minutes-of-meetings/>

<b>1.0</b>	<b>WELCOME, INTRODUCTION &amp; APOLOGIES (MS)</b>	<b>ACTION</b>
1.1	MS welcomed all to the RA meeting	
1.2	Apologies as noted above	
1.3	AP arrived at the end of the meeting.	

<b>2.0</b>	<b>DECLARATION OF INTEREST (All)</b>	
2.1	There were no declarations of interest.	
<b>3.0</b>	<b>MEETING CODE OF CONDUCT (All)</b>	
3.1	Agreed – In place.	
<b>4.0</b>	<b>AGREE MINUTES OF RA 26 July 2022 (All)</b>	
4.1	Minutes agreed	
<b>5.0</b>	<b>HUB UPDATE</b>	<b>MK</b>
<b>5.1</b>	<p>Matters Arising from Minutes of 26/07/22 &amp; Hub Update</p> <p><b>5.1 – ASB issues</b></p> <p>The police team informed the HUB that only 3 residents reported crime to the police in the last 3 months. Police weren't aware of some the issues on the estate. For this reason the Police hadn't allocated any resources for Copley Close estate. The Police and Safer Community Team are now aware of the ASB and Crime hot spots on the Close.</p> <p>Khalid and the Police will cover these matters in details at the 27 September RA meeting.</p> <ul style="list-style-type: none"> <li>➤ Residents questions will be answered at the next RA meeting by the ASB team.</li> <li>🚓 An officer from the Safer Communities Team and four officers from the Metropolitan Police will attend 27 September RA meeting.</li> </ul> <p>The next edition of the Copley Newsletter will include an article on how to report ASB and Crime.</p>	

<p><b>5.2</b></p>	<p><b>5.2 - Ants</b></p> <p>MK chased Rick B. to find out when Pest control can start the blocks treatment.</p> <p>Once dates are known, Pest control /Hub will write to residents with dates and to ask residents to give access to the operatives.</p> <p>For the treatment to be effective operatives need access to <b>all</b> the properties. It will be an 6 to 8 week booking.To maximise residents participation Pest control are planning to do one block at a time.</p> <p>If residents have any pest issues e.g. coackroaches, mice, bed bugs, ants, ect; please report directly to Pest Control Monday to Friday 9am – 4:30pm on 0208 825 6644.</p>	
<p><b>5.3</b></p>	<p><b>5.3 – Copley Newsletter</b></p> <p>The Council newsletter is due in September. The Caretaker and the Hub Team are meeting with Quinton on Thursday morning for a photoshoot.</p> <p>MK invited MS to come along for a photo and an interview as RA &amp; RSG’s Chair.</p> <p>The Councillors details and photo will be included in the newsletter. PPCR emailed an article drafted by MS about the RA &amp; RSG aims and objectives, and an article about their work informing and supporting the residents.</p>	
<p><b>5.4</b></p>	<p><b>5.4 - Abandoned cars in undercroft parking</b></p> <p>Seven cars have been reported to the Hub. Four cars have been identified. One car has been removed, the one that material accumulated behind it was set on fire.</p> <p>The Environmental Health officer is in touch with the registered owners. It is a long process. MK asked for the lead in time to clear the undercroft parking area. On-going.</p>	
<p><b>5.5</b></p>	<p><b>5.5 - Quarterly KPIs</b></p> <p>As the person in charge of collating KPIs has left. MV to look at the matter to see who could be trained to collate the needed KPIs.</p> <p>At the May meeting the RA asked for the figures for next quarter of Repair KPIs should be under 2 separate headings, general repairs and Major Work. <b>PG</b> was tasked to investigate the reasons for</p>	<p><b>PG</b></p>

<p><b>5.6</b></p>	<p>dissatisfaction and to identify where possible in which block residents live.</p> <p>Estate Cleaning &amp; Ground Maintenance KPIs have been requested. <b>CD</b> is the contact for Estate services</p> <p>Gas Safety KPIs have been requested too. <b>GP</b> is the contact for gas serving.</p> <p>PG informed the meeting that there were power issues at Worcester Court over the last 3 days. Residents had intermittent power. The issue has been resolved.</p> <p>Phase 7 – PG has asked for a feasibility study to look at the cost of repairs and maintenance for the 9 blocks. Most of the fitting/fixtures and material have reach their expiring dates. In the meantime, PG has been fitting a yearly quota of new kitchen and bathroom. PG commented that Phase 7 needs also new electrics and new pipe works.</p> <p><b>5.6 - Estate Inspections</b> Estate Inspections scheduled on a quarterly basis by the Housing officers, Ealing repair service and the caretakers.</p> <p>Estate walkabout carried out by residents and councillors, lasting up to 3 to 4 hours have not yet been resumed. <b>MK</b> to advise when they will start again.</p>	<p><b>CD</b></p> <p><b>GP</b></p> <p><b>MK</b></p>
<p><b>6.0</b></p>	<p><b>Resident Newsletter – The Whistle</b></p>	<p><b>MS/All</b></p>
<p><b>6.1</b></p>	<p><b>6.1 – The Whistle - Issue 2</b></p> <p><b>Resident suggestions</b> Emails requesting RA and RSG members to send in their suggestions, articles, information, photographs for inclusions the in the second edition of the RA Newsletter. The deadline was today.</p> <ul style="list-style-type: none"> <li>○ JE and MS drafted RA and RSG articles to <b>remind</b> residents of the committees aims, objectives and benefits to the residents and estate as a whole</li> <li>○ JE drafted an article about PPCR role article</li> <li>○ JE drafted a paragraph about the forthcoming door-knocking on Tuesday 4<sup>th</sup> October to recruit new RA and RSG members</li> </ul>	<p><b>ALL</b></p>

	<ul style="list-style-type: none"> <li>○ CM designed a poster to recruit young residents aged 16 to 20 years</li> <li>○ old asking if they would be interested in setting-up a Youth RA</li> <li>○ JE drafted a paragraph about the forthcoming door-knocking on Tuesday 4<sup>th</sup> October to recruit new members,</li> <li>○ JE compiled a list of important events &amp; activities calendar dates</li> </ul> <p><i>Post-meeting - MK emailed a paragraph on how to report crime.</i></p> <p>The Councillors to email photos and introduction paragraph.</p>	<b>Cllrs</b>
<b>7.0</b>	<b>RA Action Plan – August 2022</b>	<b>KZ</b>
	<p>The Action Plan is updated monthly and emailed to all members prior to the meeting.</p> <p><b>Point 6</b>  <b>Door-knocking</b>  Tuesday 4<sup>th</sup> October, 10:30am-12:30pm &amp; 1:30pm-3:30pm  Lunch break, lunch provided by PPCR</p> <p>Door-knocking team:  PPCR: 4; RA &amp; RSG volunteers; Hub: 2; Councillors: 2</p> <ul style="list-style-type: none"> <li>➤ Please volunteer to join the door-knocking day, we need 4 or 5 residents to represent and to promote the RA and RSG</li> </ul> <p><b>Point 6</b>  Invite <b>Health &amp; Well-being provider</b> to hold session in the new community centre. On-going: contacted Cape Project, Solace Centre, Renew W5, Mind-Ealing Safe Space and Women’s Wellness Zone</p> <p><b>Point 9</b>  <b>Food Bank – Partnership between Copley RA and Ealing Food Bank</b>  The scheme is back on after a break due to Covid.</p> <p>The RA will be collecting food &amp; household items on Tuesday 20<sup>th</sup> September between 3pm and 7pm at the temporary Community Centre.</p> <ul style="list-style-type: none"> <li>➤ Please do your bit for the local community by dropping your generous donation at the TCC.</li> </ul>	<p><b>ALL</b></p> <p><b>ALL</b></p>

	<p><b>JJ</b> agreed to deliver the items to the warehouse at St Mellitus Hall, W7 3BB, on a Wednesday between 10am and 4pm, or on Thursday or Friday mornings, between 9.30 and 11am.</p> <p><b>Point 10</b>  <b>Residents Training</b>  KZ circulated dates of two courses – part of the Resident Engagement Training Opportunities, taking place at Percival House</p> <p><b>Mediation Workshop</b>  Thursday 22<sup>nd</sup> Sept 2022, 2.30pm-3.30pm  Monday 26<sup>th</sup> Sept 2022, 6pm-7pm</p> <p><b>Photography Workshop</b>  Friday 23<sup>rd</sup> Sept 2022, 9:30am till 4pm</p>	<p><b>JJ</b></p> <p><b>KZ</b></p>
<b>8.0</b>	<b>AOB (All)</b>	
	<p><b>8.1 - Neighbourhood Watch – Quarterly meetings</b></p> <p>Cllr Rima Baaklini talked about the importance of joining the local neighbourhood watch to be kept abreast of ASB and crime in the local area and in the borough. It is a good way to share information and to report incidents and concerns directly to Police and to the Safer Communities team as they attend the quarterly meetings.</p> <p>Cllr RB encouraged RA members to attend the NW meetings. JW and FA agreed to attend the meetings. Cllr RB to email meeting dates.</p> <p><b>8.2 - Ward Funding</b></p> <p>MS asked Cllr RB when the RA can apply for the next round of funding. Cllr RB to find out.</p> <p><b>8.3 - Bin Issues</b></p> <p>Cllr Ben Wesson is looking into the matter of bins issues which residents raised at RA meeting and directly to him re bins collection, missed collection and other bins issued. MK to chase CD &amp; LB at Estate services.</p>	<p><b>JW, FA &amp; Cllr RB</b></p> <p><b>MS &amp; Cllr RB</b></p> <p><b>MK &amp; Cllr BW</b></p>

	<p><b>8.4 – Councillor door-knocking</b></p> <p>The councillors are door-knocking on Saturday 3<sup>rd</sup> September to introduce themselves to residents, and to find out the issues and concerns of residents living on Copley.</p> <p>MS asked the councillors to pass on the details of residents and their concerns to her.</p>	<p><b>Cllrs</b></p>
<p><b>9.0</b></p>	<p><b>DATE OF THE NEXT MEETING (ALL)</b></p>	
	<p>Date of the next RA meeting:</p> <ul style="list-style-type: none"> <li>• <b>27 September 2022</b>, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block).</li> </ul>	