



**COPLEY CLOSE Resident Association  
COMMITTEE MEETING  
Temporary Community Centre, Stafford Court (end of block)**

**TUESDAY 29 NOVEMBER 2022 – 6PM TO 7PM**

**MINUTES**

| <b>Attendees Residents</b> |      |   |  |
|----------------------------|------|---|--|
|                            | MS   | RA & RSG Chair  | Constituency                                 |
|                            | JJ   | RA & RSG Committee member                               | Constituency                                 |
|                            | AP   | RA & RSG - Committee member – <a href="#">via Zoom</a>  | Constituency                                 |
|                            |      |   |  |
|                            | TG   | 2nd meeting as observer                                 | Observer                                     |
|                            | NS   | 2nd meeting as observer                                 | Observer                                     |
|                            | BS   |   | Observer                                     |
|                            |      |   |  |
| <b>Attendees External</b>  |      |   |  |
| Rachel O'Shea              | RO'S | HFEH Mind, Service Manager – <a href="#">via Zoom</a>   | Hammersmith, Fulham, Ealing, & Hounslow Mind |
| Sarah Phillpot             | CS   | LBE– Copley Development Team – <a href="#">via ZOOM</a> | LB of Ealing                                 |
| Cllr. Ilayda Nijhar        |      | Pitshanger Ward councillor – <a href="#">via ZOOM</a>   |  |
|                            |      |   |  |
| Janet Edwards              | JE   | Consultant  | PPCR   |
| Catherine Michelet         | CM   | Consultant (Copley RA Secretary)<br>Minutes             | PPCR   |

| <b>Apologies</b> |   |              |
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| AV               | RA Committee member                               | Constituency |
|                  |   |              |
| Claire Sherwin   | Neighbourhood Housing Officer                     | LB of Ealing |
| Magda Kasprowicz | Neighbourhood Team Leader-<br>Hanwell Housing Hub | LB of Ealing |
| DD               |   | Observer     |
| PG               |   | Observer     |
| KN               |   | Observer     |
| SI               |   | Observer     |

**ALL COPLEY MEETING NOTES ARE POSTED ON THE PPCR COPLEY BLOG –  
SEE LINK BELOW:**

<https://ppcrassociates.wordpress.com/category/london-borough-of-ealing/copley-hanwell-w7/minutes-of-meetings/>

| 1.0 | WELCOME, INTRODUCTION & APOLOGIES (MS)   | ACTION |
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| 1.1 | MS welcomed all to the RA meeting  |        |
| 1.2 | A total of 29 residents were invited to the meeting as observers, 19 by email and 10 by 1st class post. These residents had previously indicated their interest in joining the RA during the two door knocking sessions on Tuesday 4 October and Tuesday 8 November.   |        |
| 1.3 | Apologies as noted above   |        |
| 2.0 | DECLARATION OF INTEREST (All)  |        |
| 2.1 | There were no declarations of interest.  |        |
| 3.0 | MEETING CODE OF CONDUCT (All)  |        |
| 3.1 | Agreed – In place.   |        |
| 4.0 | AGREE MINUTES OF RA 25 OCTOBER 2022 (All)  |        |
| 4.1 | Minutes agreed   |        |
| 5.0 | HUB UPDATE   | CS     |
| 5.1 | <p>Matters Arising from Minutes of 25/10/22 &amp; Hub Update<br/>(Written Hub update received from Magda &amp; Claire)</p> <p><b>5.1 - Pitshanger ward panel</b><br/>The meeting is on Wednesday 14<sup>th</sup> December, at 7pm, on Pitshanger Lane. JW and FA-A, volunteered at the September RA meeting to become member of the Pitshanger Ward Panel as representatives of Copley Close. AP is already a member and used to attend the meetings but they stopped during the Covid period. This is the first meeting post Covid.</p> |        |

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|  | <p>The meetings are not public meeting. Interested residents need to be invited formally by Cleveland Safer Neighbourhoods Team &amp; Neighbourhood Policing Team.</p> <p><b>5.2 5.2 - Ants - Deferred to next RA meeting</b></p> <p>No new update on when blocks treatment will take place. MK/CS have not heard from Rick, Pest control. MK/CS are chasing the issue.</p> <p>Residents who are experiencing any pest issues (coackroaches, mice, bed bugs, ants, ect) to report directly to Pest Control Monday to Friday 9am – 4:30pm on 0208 825 6644.</p> <p><b>5.3 5.3 – Copley Newsletter</b></p> <p>The Council newsletter is to be printed and distributed to all Copley Close residents w/c 12/11. RA/RSG and PPCR inserts were forwarded to Quinton two months ago.</p> <p><b>5.4 5.4 - Abandoned cars in undercroft parking</b></p> <p>Notices have been placed on 6 abandoned cars in Shropshire Court last Saturday and Maurice, the environmental crime officer, appointed by the Council is making progress in having these removed as soon it is legally possible to do so.</p> <p><b>5.5 5.5 Undercroft Parking - Monmouth Court &amp; Oxford Court</b></p> <p>CS is awaiting another meeting with Secure Parking Storage (SPS) to establish when they will take over the running of the car park.</p> <p><b>5.6 5.6 - Quarterly KPIs - Deferred to next RA meeting</b></p> <p>Repairs KPIs are collated by Ras Assiaw. KPIs will be presented at a later date.</p> <p>KPIs are presented on a quarterly basis (Q1: July-September, Q2: October-December; Q3: January-March and Q4: April-June) and look at 2 aspects of the repair service:</p> <ul style="list-style-type: none"> <li>• Work was completed right first time</li> <li>• Overall satisfaction on this occasion</li> <li>• Estate Cleaning &amp; Ground Maintenance KPIs and Gas Safety KPIs have been requested.</li> </ul> |  |
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| <p><b>5.7</b></p> | <p><b>5.7 - Estate Inspections and Estate Walkabout</b></p> <p>Estate inspections are scheduled on a quarterly basis by the Housing officers, Ealing repair service and the caretakers are taking place.</p> <p>Estate walkabout, carried out by residents and councillors lasting up to 3 to 4 hours, no date yet.</p>  |                    |
| <p><b>5.8</b></p> | <p><b>5.8 Phase 7 (9 blocks) – new Kitchen &amp; Bathroom replacement</b></p> <p>Most of the fitting/fixtures and material reached their expiring dates. PG is fitting a yearly quota of new kitchen and bathroom and toilet. It is a good will gesture from the Council as Copley is regenerated.</p>   |                    |
| <p><b>5.9</b></p> | <p><b>5.9 Hub News</b></p> <p>News from Magda, Neighbourhood Team Leader at Hanwell Housing Hub</p> <p>After working at the Hub for the last 10 years MK is leaving. Her last working day is Friday 16 December. MK said she enjoyed working with Copley residents and with the RA members.</p> <p>The Hub is currently interviewing candidates to replace MK. In the interim, the Hub is looking for an Interim Manager.</p> <p><b>Christmas Hub opening times</b></p> <p>The last working day will be the 23<sup>rd</sup> December.<br/>The Council will run a skeleton service over 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup> December and residents can call the hub line in the event of an emergency, 0208 825 5387, option 4.<br/>Back to work on the 3<sup>rd</sup> January 2023.</p> |                    |
| <p><b>6.0</b></p> | <p><b>HFEH Mind</b></p>  | <p><b>RO'S</b></p> |
| <p><b>6.1</b></p> | <p><b>6.1 Hammersmith, Fulham, Ealing &amp; Hounslow Mind (HFEH Mind)</b></p> <p>JE introduced RO'S and explained that one of the RA objectives set at the RA &amp; RSG Away Day (April 2022) is to invite Health &amp; Well Being service provider to hold sessions for all the Copley Residents at the new Community Centre.</p> <p>Rachel proposed to run 2/3 hours drop-in sessions every month from January 2023 when residents can come in and talk about their well-being and mental health concerns and ask questions. After a few</p>   |                    |

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|            | <p>sessions Rachel will develop a feel for what type of services Copley Close residents need from Mind. Mind services are confidential.</p> <p>Rachel will draft a proposal of services to be offered at the new community centre. <b>CM</b> to organize a December Zoom meeting to discuss program of services with MS and JE.</p> <p>Residents had no questions for Rachel.</p>  | <b>CM</b>   |
| <b>7.0</b> | <b>RA Action Plan – November 2022</b>  | <b>JE</b>   |
| <b>7.1</b> | <p>The Action Plan is setting the RA objectives for the next 12 months.</p> <p>The Action Plan is <b>updated</b> monthly <b>in blue</b> and emailed to all members prior to the meeting.</p>   |   |
| <b>7.2</b> | <p><b>Point 6</b><br/><b>Establish Youth RA sub-group</b></p> <p>Following the door-knocking on 4/10 and 8/11 PPCR collated 17 expressions of interest from Copley young residents (16-20 years old). <b>CM</b> to write to young residents and their parents January 2023 to proceed.</p> <p><b>Point 6 &amp; Point 9</b><br/><b>Combined New Community Centre Launch &amp; Youth Engagement Events – April 2023</b></p> <p>Events to take place during the Easter Holidays<br/>Saturday 1<sup>st</sup> April or Saturday 15 April – 1pm to 5pm</p> <p>Date will depend when Ealing Council’s Landlord Services declare the new CC ready to be launched.</p> <p><b>CM</b> to invite NK, MV, IL, KC, KZ and Resident Involvement Team manager<br/><b>CM</b> to invite all the residents.</p> <p>Activities planned – Budget for how many residents?<br/>Prizes – Budget to be decided</p> <p>1) Easter Egg Competition – run by Beleve<br/>Prizes for the best painted egg; 3 prizes, 1<sup>st</sup> Prize: Big Easter egg in a cup, 2<sup>nd</sup> and 3<sup>rd</sup> Prizes: smaller Easter egg in a cup</p> <p>2) Easter Egg hunt (7-10 years old)<br/>3) Arts &amp; Craft session run by Beleve<br/>4) Music Workshop run by Kenisha (11-16 years old)</p> | <b>CM</b><br><br><br><br><br><br><br><br><br><br><b>CM</b><br><b>CM</b> |

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|  | <p>Free Raffle for young people attending. 1<sup>st</sup> Prize: Samsung tablet, other prizes, to be decided.</p> <p>5) Beauty workshop run by Beleve – Taster day for beauty session e.g. nails, hair and make-up</p> <p>6) Activities for adults – Ideas for</p> <p><b>JE</b> to contact Beleve and Kenisha</p> <p>Sport Activities - There is no playground to do any sport activities</p> <p><b>Food &amp; Drinks</b> – Budget £300<br/> Chicken drum sticks &amp; hot food – <b>MS</b> to contact Rose<br/> Sandwiches<br/> Fruits<br/> Water and Soft drinks</p> <p>Donations – Doughnut and baked goods - <b>MS</b> to approach Wenzels and Greggs</p> <p><b>Point 6</b><br/> <b>Youth Engagement</b></p> <p>Young Ealing, Karen Spencer, Youth Officer/Co-ordinator asked to view the new Community Centre to look at the layout to assist in planning the activities. Following visit KS will draft youth activities proposal for delivery from January 2023.</p> <p>Cllr. Ilayda Nijhar declared one of her interest is working with young people. She is offering her support and help with this project.</p> <p><b>Point 7</b><br/> <b>Funding</b> - Funding for combined New Community Centre Launch &amp; Youth Engagement event</p> <p><b>MS</b> and <b>JE</b> to cost activities, food &amp; refreshment and miscellaneous. <b>MS</b> to email formally the Councillors requesting funding for the joint launch and youth event outlining the purpose, activities, costing each element. Cllr RB to forward request to the right channels to agree and to release funds.</p> <p><b>Point 9</b><br/> <b>New Community Launch social drop-in</b> (Feb/March 2023)<br/> Young Ealing to deliver activities</p> <p><b>Food Bank – Partnership between Copley RA and Ealing Food Bank</b><br/> Next food bank collection: 20<sup>th</sup> December 2022 and 21<sup>st</sup> March 2023</p> | <p><b>JE</b></p> <p><b>MS/Rose</b></p> <p><b>MS</b></p> <p><b>Cllr IN</b></p> <p><b>MS/JE</b></p> |
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| 8.0 | AOB (All)  |  |
| 8.1 | <p data-bbox="225 342 730 376"><b>8.1 – Community Centre opening</b></p> <p data-bbox="225 421 1182 562">There might be a period when the temporary community centre will be closed (end of rental period) and the new community centre not ready. If this is the case, SP proposed for RA &amp; RSG meetings and activities to be held at the Marketing Suite at Alton Court.</p> <p data-bbox="225 600 1182 703">Hill to hand-over new CC to Ealing Council January 2023. It takes 8 weeks in practice to check the facility before declaring it is ready for occupation.</p>  |  |
| 8.2 | <p data-bbox="225 741 1142 808"><b>8.2 Central Square (Phase 6) Proposed Parking Permit Zone (PPZ) – Consultation</b></p> <p data-bbox="225 846 1198 949">A live consultation regarding a proposed PPZ in relation to Central Square on Copley Close will be announced in the local Gazette from 7 December 2022 and will run until 7th January 2023.</p> <p data-bbox="225 987 1214 1090">The proposed PPZ is to ensure necessary parking controls are in place to maintain vital traffic flows and to guarantee that emergency access is available at all times.</p>   |  |
| 8.3 | <p data-bbox="225 1167 1023 1200"><b>8.3 Allocation of parking bays within Central Square</b></p> <p data-bbox="225 1238 1198 1424">The parking controls will also enable the provision of Electric Vehicle Charging Points and spaces for Car Clubs, whilst safeguarding required spaces for <b>blue badge users</b>, visitors and necessary operational needs of the commercial spaces, such as service vehicles, parking for staff working unsocial hours and loading bays.</p> <p data-bbox="225 1462 1209 1798">There are 48 parking spaces on this section of the estate, with 21 of those spaces being allocated for private parking of the residents of the houses within Central Square. Three parking spaces for electric Ealing Council (LBE) service vehicles and six spaces for LBE service areas who work unsociable hours and are to be based at the new offices located on Central Square. The remaining 19 spaces are allocated to meet the requirements in relation to Electric Vehicle Charging points, Blue Badge holders, Car Club hire, visitor, loading bays and alike.</p> <p data-bbox="225 1832 1182 2011">Central Square is a modern-day development which aims to encourage greener travel and discourage private vehicle ownership and usage, so this is an approach seen and welcomed at many developments across London and is not unique to this estate in Ealing.</p> |  |

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| <p><b>8.4</b></p> | <p><b>8.4 Portrait community project</b></p> <p>SP announced she is to instruct the Management Hub to send a letter to all Copley Close residents to inform them that the Development Team has employed Ming, an Award portrait photographer, to have a chat with interested residents in their home and to take their portrait. During the conversation residents might say something interesting about living on Copley or about themselves which Ming might use as a quote. Ming will be on Copley Close for 1 week, the last week in January 2023.</p> <p>Residents will get a £50 shopping vouchers and a copy of their portrait as a thank you for their participation.</p> <p>Residents portrait and quote will be displayed at the new Community Centre as part of an on-going Art Exhibition.</p> |  |
| <p><b>8.5</b></p> | <p><b>8.5 New RA members</b></p> <p>TG, NS, have confirmed they are interested to become RA committee members. They have highlighted that they won't be able to attend all the monthly meetings.</p> <p>BS also expressed interest. She needs to attend another RA meeting as observer before she is invited to become a member.</p> <p>NS is interested to campaign on behalf of disabled residents as there are not enough disabled bays on the Close. NS wants to find out how many residents are disabled in the new blocks and who need a blue badge. NS to contact the local Councillors to get their support.</p>   |  |
| <p><b>9.0</b></p> | <p><b>DATE OF THE NEXT MEETING (ALL)</b></p>   |  |
|                   | <p>Date of the next <b>RSG</b> meeting:</p> <ul style="list-style-type: none"> <li>• <b>13 December 2022</b>, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block).</li> </ul> <p>Date of the next RA meeting:</p> <ul style="list-style-type: none"> <li>• <b>31 January 2023</b>, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block).</li> </ul>   |  |