



**COPLEY CLOSE Resident Association
COMMITTEE MEETING
Temporary Community Centre, Stafford Court (end of block)**

TUESDAY 25 APRIL 2023 – 6PM TO 7PM

MINUTES

Attendees Residents			
	MS	RA & RSG Chair	Constituency
	JW	RA & RSG Vice-Chair - – via Zoom	Constituency
	NS	RA & RSG Committee member	Constituency
	AP	RA & RSG Committee member	Constituency
	JJ	RA & RSG Committee member	Constituency
	MB	RA & RSG co-optee	
	BS	3rd meeting as observer	
	JM	2nd meeting as observer	
Attendees External			
Paul Grant	PG	Regeneration- Surveyor & Projects Officer – via Zoom	LB of Ealing
Janet Edwards	JE	Consultant	PPCR
Catherine Michelet	CM	Consultant - Minutes	PPCR

Apologies			
AV		RA Committee member	Constituency
BW		Councillor for Pitshanger Ward	LB of Ealing
IN		Councillor for Pitshanger Ward	LB of Ealing
RB		Councillor for Pitshanger Ward	LB of Ealing

ALL COPLEY MEETING NOTES ARE POSTED ON THE PPCR COPLEY BLOG – SEE LINK BELOW:

<https://ppcrassociates.wordpress.com/category/london-borough-of-ealing/copley-hanwell-w7/minutes-of-meetings/>

1.0	WELCOME, INTRODUCTION & APOLOGIES (MS)	ACTION
1.1	MS welcomed all to the RA meeting.	
1.2	Introductions were made.	

1.3	Apologies as noted above	
2.0	DECLARATION OF INTEREST (All)	
2.1	There were no declarations of interest.	
3.0	MEETING CODE OF CONDUCT (All)	
3.1	Agreed – In place.	
4.0	AGREE MINUTES OF RA 28 March 2023 (All)	
4.1	Minutes agreed	
5.0	HUB UPDATE – Update due 28 March	CS
	<p>Matters Arising from Minutes of 28/03/23</p> <p>5.7 - Loddon Court - fault with the disabled button for the power door NS reported that the disabled button is working – the repair was done today. Residents must be notified that both normal button for automated door and disabled automated door are working.</p> <p>Repairs on the new Central Square blocks are under warranty for 2 years from the day of completion (snagging period). Hills are responsible for the snagging. Once the 2 years warranty period is over, repairs will be the responsibility of Ealing council: PG team & Gilmartin.</p> <p>5.0 Hub Update</p> <p>There was no update, CS did NOT attend this (April RA) meeting CS TO PROVIDE UPDATE ON ALL THE POINTS LISTED BELOW AT THE NEXT RA MEETING ON 30 MAY 2023. THESE POINTS ARE OUTSTANDING FROM THE 28 MARCH RA MEETING</p> <p>5.1 5.1 - Ants CS had no update.</p>	

	<p>MS explained that residents were being told by Pest Control to buy their own treatment and wondered how many residents had listened to this advice. MS added that Pest Control had also stopped their appointments. CS was unaware of this and will chase this up with Pest Control.</p>	<p>CS</p>
<p>5.2</p>	<p>5.2 – Copley Newsletter The Copley newsletter was delayed and was never issued. CS will follow this up.</p>	<p>CS</p>
<p>5.3</p>	<p>5.3 - Abandoned cars in undercroft parking Notices were placed on 6 abandoned cars in Shropshire Court by Maurice, the environmental crime officer in November, 5 cars have been removed. Removal of the 6th car is in progress.</p>	
<p>5.4</p>	<p>5.4 Undercroft Parking PG had a meeting on 28th March with the Project Director of Copley who had finished the revised specification which has now gone to Cabinet for approval. Once approved, it will then be issued to The National Portal for the tendering process and they are hoping the undercrofts will be completed in 2023.</p>	
<p>5.5</p>	<p>5.5 - Estate Inspections and Estate Walkabout Estate walkabouts with residents and councillors have not yet restarted due to low staff.</p> <p>JE asked if CS had an update on the recruitment of staff. CS explained that there was no update and there is currently 4 officers covering 3 patches and sharing a manager. The Hub team will keep the RA updated on this.</p>	<p>CS</p>
<p>5.6</p>	<p>5.6 - Hub News CS reported that the road closures are going smoothly.</p>	
<p>5.7</p>	<p>5.7 Paul Grant Update</p> <p>Phase 5 Since 4th April, PPCR have collected and/or assisted residents living in Phase 5 in completing the Housing Needs survey. Deadline is Wednesday 26 April, end of play. The information collated from the surveys will be used by the council to assist in deciding the final works package, the works programme and any potential need for decanting (temporary move) if that arises. Void properties were allocated for temporary accommodation council tenants.</p> <p>The proposed refurbishment has gone to cabinet for approval. The work is planned to start beginning of 2024.</p>	

	<p>Phase 7 (9 blocks) – new Kitchen & Bathroom replacement PG has budgeted for contractor to install 25-30 new kitchens and bathrooms from the beginning of the new financial year (April). PG will door-knock residents to find out exact number of flats needed replacement until the start of phase 7 regeneration. Council to issue update on future of Phase 7; not expecting significant update until summer 2023</p> <p>Decorating flats for the 65+ years old Work on the sheltered accommodation flats has started with the redecoration of 2 rooms.</p> <p>KPI's – March 2023 KPIs 48 new jobs were logged in March and 23 jobs were completed.</p> <p>Repairs done by Gilmarting are 100% fine, on target, Gilmarting performance is steady.</p>	
5.8	<p>5.8 - RA Constitution Amendments The amendments were agreed by a show of hands by the committee members present at the February meeting and will be formally signed off at the AGM in September 2023.</p>	
5.9	<p>5.9 – KPI's It was agreed that the KPI's would be discussed at the April RA meeting.</p>	
5.10	<p>5.10 – Mind The coffee morning was successful and shows there is a need for the service locally. The RA are going to seek funding to restart the sessions from September and PPCR will support this. Mind will attend the Fun Day in September to promote their new service.</p>	
5.11	<p>5.11 – Food bank The food bank collection will be on the 18th April, from 3pm – 7pm, in the temporary community hall. A list will be circulated before this date for residents to know what is needed.</p>	
5.12	<p>5.12 – Youth Engagement Event PPCR are supporting the RA to obtain funding to start a youth project on the estate when the new community hall is open. There was interest from young people when door knocking and there will be a push for young people to get involved closer to the time.</p>	
5.13	<p>5.13 – New Community Centre/Fun Day</p>	

<p>5.14</p> <p>5.14 - Scouts</p> <p>5.15</p> <p>5.15 – Rent and Service Charge Increase</p>	<p>The new Community Centre launch day and Fun Day will now be merged into one big event. MS is hoping for a big turnout and for more help as it will be the biggest launch and fun day Copley has seen.</p> <p>MS to ask Cllr Ben Wesson to e-mail Kaneez the Resident Involvement to ask about booking the Community Centre for the scouts.</p> <p>The residents would like to know what type of help and support they would have now that the rents and service charge has increased.</p> <p>Residents were advised to go to The Hub if they need support. The Hub can issue food bank vouchers to vulnerable residents and refer residents to a Financial Inclusion Adviser for further support. The council are recruiting another Financial Inclusion Advisor due to high demand.</p>	
<p>6.0</p>	<p>RA Fun Day – Saturday 9th September 2023</p>	<p>ALL</p>
<p>6.1</p>	<p>Joint New Community Centre Launch & Fun Day</p> <p>Launch organising by PR company (RPR planning consultant) and PPCR</p> <p>Invitees HUB past & present officers Councillors</p> <p>Fun Day - Planning update</p> <p>Donations & Funding – JE, MS & NS Contractors Funding Local shops</p> <p>Event insurance & Liability, music licence (TENS) & certificates Risk assessment – JE & CM</p> <p>Fire brigade – MS to book Catering (Rose)– MS to book</p>	<p>JE, MS, NS</p> <p>JE, CM</p> <p>MS</p>

	<p>Street dance act (<i>wants original set-up</i>) – is being discussed Fun day Photography – is being discussed Walk-About entertainer (clown, magic, balloons shapes – is being discussed Crazy golf – Need to look at space available</p> <p>Smoothie bicycle – MB to speak to lady in charge</p> <p>Gazebos, tables, Chairs Cake decorating – Cake stand Bingo – receipt book Raffle - – receipt book Serviettes Bottles water Ice Bin bag (recycling bags)</p> <p>DJ is booked Face painting – is booked (2 persons) Event photographer is booked</p> <p>STANDS Ease Regeneration Hub Contractors including Gilmartin</p> <p>Volunteers First Aiders (need 2) Volunteers (residents or St George Ambulance) Residents Volunteers to help on the day to set-up and tidy at end of day</p>	<p>MB</p> <p>MS, JE</p> <p>ALL</p>
7.0	RA Action Plan – April 2023 Update	
7.1	<p>The Action Plan is setting the RA objectives for the next 12 months.</p> <p>The Action Plan is updated monthly in blue and emailed to all members prior to the meeting.</p>	
7.2	<p>Updated items</p> <p>Point 2- Performance monitoring – Page 2 KPIs – Quarter 1 – July 2023 Next KPIs to be looked at July meeting.</p> <p>Point 3, page 2</p>	

	<p>The Resident Involvement officer has been invited to 25 July RA meeting. She has tentatively accepted to attend.</p> <p>Point 9- Food Bank – Page 6 The food bank collection on Tuesday 18th April was successful. Residents gave generously. The RA is extending their thanks to the benefactors for their generous contribution.</p> <p>The next collection is Tuesday 20 June, from 3pm – 7pm, in the temporary community hall. A list will be circulated before this date for residents to know what is needed.</p> <p>Point 11, Page 7 RA/RSG Away Day – Reminder Away Day Saturday 14th October after the AGM in September. Taxi's to and from the venue will be provided and reasonable child care costs will be repaid.</p>	
8.0	AOB	ALL
8.1	<p>Gloucester Court leak AP reported a leak in her flat due to the water tank. The pipe was changed but valve need to be replaced. PG to raise the job with Gilmartin.</p> <p>MS confirmed that AP can have her room redecorated after the leak is fixed. AP is uninterested.</p> <p>Mural BS asked if the RA can organize the painting of a new mural. She commented that it used to provide an excellent back-drop to the past Fun Days. Residents loved it and miss it. MB explained that it took 5 years to get the right authorizations and to organize.</p> <p>Council set to stay in Perceval House MS reports Community at heart of changes for Perceval House Residents are to be invited to create new community spaces in the council's Perceval House headquarters. Previous plans to sell and redevelop the site in Uxbridge Road, Ealing, are to be scrapped. Instead, the council now plans to 'retrofit' the six-floor building to make it more environmentally friendly and to also give half of it to residents and local businesses to use.</p> <p>Pitshanger Ward Panel – Meetings Organized by the Pitshanger Safer Neighbourhoods Team & the Neighbourhood Policing Team</p>	PG

MB reminded the RA of the importance of attending the quarterly meetings. The meeting is moving from location to location on a rota basis taking place on different estates in the Pitshanger Ward. MS intends to invite the meeting to take place at the new community centre once it opens in the summertime.

MB attended the last meeting and reported that compared with other estates in the neighbourhood, crime on Copley is relatively low. The police want to build bridges with the communities.

Central Square - **Naming of street**
 BS reported that no one can find her house (Matlock Court). Can the houses with entrance on Templeman Road be given a name to enable companies to deliver parcels.

9.0 DATE OF THE NEXT MEETING (ALL)

Date of the next **RSG** meeting:

- **9 May 2023**, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block).

Date of the next **RA** meeting:

- **30 May 2023**, at 6pm, at the Temporary Community Centre, Stafford Court (End of the block).

2023 dates – For your diary

2nd Tuesday of the month	3rd Tuesday of the month	Last Tuesday of the month
RSG	PPCR Drop-in	RA
9 May 2023	16 May 2023	30 May 2023
13 June 2023	20 June 2023	27 June 2023
11 July 2023	18 July 2023	25 July 2023
8 August 2023	15 August 2023	29 August 2023
12 September 2023	19 September 2023	26 September 2023
10 October 2023	17 October 2023	31 October 2023
14 November 2023	21 November 2023	28 November 2023
12 December 2023	19 December 2023	

ALL TO NOTE

